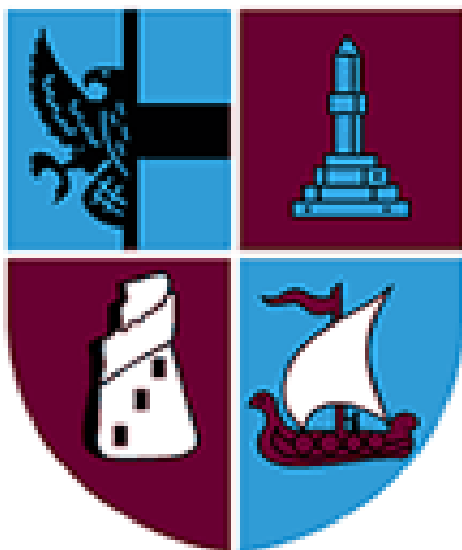


ΔΑΟΜΒ ΟΛΑΧ  
1981



## Information for Parents, Mentors and those involved in juvenile teams

The juvenile committee has compiled what it considers to be relevant information that mentors and parents need to be aware of in relation to mentoring a team and what parents need to know. If there is a matter that should be included, please bring it to the attention of the Juvenile Chairperson.

Neil Fogarty  
Juvenile Chairman  
January 2022

## Introduction

The Naomh Olaf Juvenile Section is one of the most vibrant in Dublin. We cater for boys and girls playing Hurling, Football, Ladies Football & Camogie from ages 5 to 16. We have 53 juvenile teams currently playing our games and more than 360 children attending our boys & girls Academies every Saturday & Sunday morning.

Naomh Olaf is a very important part of the lives of our young members. Friendships made now will endure for many years to come. Everything we do in the Naomh Olaf Juvenile section is done on a voluntary basis by our mentors – some of whom played in Naomh Olaf (and some still do!), some with other clubs and some of whom knew nothing about Gaelic games until their children showed an interest. Everyone is welcome regardless of their experience playing sport. The more people that are involved the more fun it is for everyone and the lighter the load.

After our players, our mentors are the most important people in Club. They train our boys and girls, arrange matches, wash jerseys, interact with referees and other officials, deal with bruises and bumps and watch young players grow through the ranks until, as 17-year-olds, they enter the adult section of the Club.

Below is a short guide to our juvenile section, please also check out our website <http://www.naomholaf.ie/> and <https://www.dublingaa.ie/> for further information on our juvenile games. If you have any questions or require further information, you are welcome to contact myself or any of the other club officers.

This document should be viewed in conjunction with the [Code of Behaviour \(Underage\)](#). This code has been agreed between the GAA, the Ladies Gaelic Football Association, the Camogie Association, GAA Handball Ireland and the Rounders Council of Ireland.

Neil Fogarty  
Juvenile Chairman  
January 2022



Naomh Olaf Juvenile Vision  
**Respect Effort Fun**  
**Development over winning!**

**To bring as many players as possible through to Minor level with the necessary skills to perform under match conditions at a grade that is appropriate to their ability. We want our players to enjoy playing our games, be proud to be part of Naomh Olaf, to build lasting friendships through the Club and to achieve their potential in playing Gaelic games.**

### **Games**

There are some terms mentors need to be familiar with so they can understand how games are organised.

**Boys'** games are organised by the Dublin County Board of the GAA. It is worth becoming familiar with the County Board website [www.dublingaa.ie](http://www.dublingaa.ie) or downloading the hill16 app to your phone.

Boys' juvenile games are organised into two sections:

CCC1 - U8-U12 boys' football and hurling

CCC2 - U13-U16 boys' football and hurling

The different rules and regulations for the games, including Go Games, and league and championship competitions are available in the extras - [downloads](#) section of [www.dublingaa.ie](http://www.dublingaa.ie). You will also find contact details for other club mentors and referees in this section. The County Board issues a bulletin at least once a week with updates on games schedules and other relevant information. This is sent onto the Club's Juvenile Secretary (email) who emails it on to mentors.

**Girls'** games are organised by the Ladies Football Board and by the Camogie Board – two separate organisations. Details of game organisation and regulations are available on [www.dublincamogie.ie](http://www.dublincamogie.ie) and [www.dublinladiesgaelic.ie](http://www.dublinladiesgaelic.ie)

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## Section 1: Mentors

As a first step Mentors must have

- Garda vetting
- Child protection course completed
- Foundation coaching course

All Mentors are now required to wear bibs at matches so that the referee can easily identify who is a mentor and who is not. Up to 4 mentors can be bibbed. There are financial penalties imposed by the County Boards for teams that do not comply with this.

Scheduled games are allocated to various Club pitches by the Shane Pollard the Club's Fixtures Coordinator. Pitch allocation is issued to lead mentors each week. Advance fixtures for the year are available on the various websites: It should be noted that it is the policy of Club that Championship takes precedent over league and Academy.

[www.dublingaa.ie](http://www.dublingaa.ie)

[www.dublinladiesgaelic.ie](http://www.dublinladiesgaelic.ie)

[www.dublincamogie.ie](http://www.dublincamogie.ie)

All Mentors must sign up to the Club's Code of Behaviour for Mentors by returning the signed declaration slip to the Juvenile Secretary.

Mentors are ratified by the Club Executive each year. This includes a review of their Garda Vetting and Membership Status and confirmation that they have read and signed off on the Code of Behaviour and the Child Protection Policy. Policy documents are available in the downloads section of the club website including the Club's Constitution.

The Mentor's role is influenced by the personal capacity and drive of the individual and can encompass:

Organising and running of training sessions

Communicating time and venue of fixtures and ensuring sufficient numbers to field teams

Organising and managing teams on match days

Coaching & developing juvenile players to the best of their ability

Encouraging players to give the best of themselves for the team

Ensuring teams have necessary equipment to train and play Gaelic games in a safe environment e.g. footballs, sliothars, bibs, cones, stakes to tie down goals etc.

Return of match results to County Board (mostly via automated text service)

Promoting and supporting the Club's social and fundraising activities

Ensuring that player's time spent with you is a positive experience.

Establishing a Training and Development Plan for year ahead

Organising an annual meeting with the Parents of the players

## Section 2: Coaching and Games Development

The Club's Director of Coaching, (Eddie Bouabbse 087 7085913) keeps mentors informed of training and coaching skills courses which are organised throughout the year. He will also work with mentors in devising training programmes for their teams and will run training sessions for teams. Feel free to contact him.

See our coaching portal <http://www.naomholaf.ie/coaching-portal.210.html> and the following websites for coaching ideas, drills etc.:

[www.dublingaa.ie](http://www.dublingaa.ie)

[www.dublinladiesgaelic.ie](http://www.dublinladiesgaelic.ie)

[www.dublincamogie.ie](http://www.dublincamogie.ie)

[www.gaa.ie](http://www.gaa.ie)

[www.dublingaagamesdevelopment.ie](http://www.dublingaagamesdevelopment.ie)

## Section 3: Equipment

Mentors should ensure they have adequate equipment for their team · One Football for every two players · One sliothar for every two players

From U12 upwards mentors should ensure that they have an appropriately sized goal keepers hurl which they should retain for team use

The club invests a large amount of money in buying equipment every year. Any equipment issued to a team will be logged and must be accounted for. Please respect & look after this equipment. Any queries on equipment should be directed to the Juvenile chairperson.

## Section 4: Training Session Planning

Coaching is a 4-part process:

- Assessment
- Planning
- Implementation

- Evaluation

## The Process of Planning

Knowing Where your players are now...Taking stock

Deciding where you want players to be...Goal setting

Working out how to get there...Planning

Understanding your knowledge base as a coach... Implementing

Knowing when/if you have arrived... Monitoring and evaluation

## Benefits of good planning

Understanding-What to do.

Confidence- The coach.

Reduces time that the players are not active.

Selecting appropriate activities.

Trust from parents.

Create goals for the player to achieve.

## Plan for the Season

Coaches and mentors are encouraged to plan for the season ahead.

Coaching resources available on our club website

[Naomh Olaf – Coaching Portal \(coachingnaomholaf.net\)](http://coachingnaomholaf.net)

## **Section 5: Annual Parents Meeting**

Mentors are encouraged to have an annual meeting with the parents of the year group.

A suggested Agenda for this meeting is set out below.

Format of season ahead including any changes in rules from the previous year

Depending on the group you may need to address the concept and process of Streaming

Fixture list for Season

Teams structure for the year or semester ahead

Reminder of importance of turning up for training and games

Reminder of a timely response to mentor communications re matches and/or training

Membership

Update on team fundraising plans

Dietary discussion

Details on Summer away day trip

Support for Naomh Olaf general fund raising initiatives

Supporting Naomh Olaf Senior teams

How can parents get more involved – setting up pitches for instance?

## Section 6: First aid at matches and training

Inevitably injuries can occur during matches or training so mentors should ensure they have a first aid kit with them at matches and training or have delegated a parent to bring one. Usually, injuries are not too serious and can be dealt with on the field. If the injury seems more serious the child's parent should take over (or whoever has brought them to the match). Make sure the referee makes a note of any serious injuries.

## Section 7: Concussion

### What is Concussion?

Concussion is a brain injury that needs to be taken seriously to protect the short and long-term health and welfare of all players.

### How should Concussion or Suspected Concussion be managed?

If there are any signs leading to the suspicion of concussion, a player should be removed immediately from the field of play pending a full medical assessment (the impact itself may on occasion be considered an indicator even in the absence of any immediate symptoms). A player suspected of sustaining/having sustained a concussion should not return to play on the same day. Subsequently a satisfactory, supervised return to play protocol must be completed, followed by medical approval, prior to return to play.

The key message is: *If In Doubt, Sit Them Out.*

### Concussion Management Guidelines for Gaelic Games:

Guideline Document can be downloaded [HERE](#)

Information Poster can be downloaded [HERE](#)



A player suspected of suffering concussion must be taken off immediately and not allowed back on the pitch. Advise parent/guardian immediately. Note the injury to include opposition, location, date and time. Ensure that the referee has noted the injury.

## Section 8: Water Bottles

Ideally every child should bring their own water to matches. It is unhygienic to be sharing water bottles. The best time to create this habit is when the children are younger. However, given that they will forget from time-to-time mentors should also have water available, particularly when the weather is hot.

## Section 9: Streaming for U/11 Hurling & Football Competitions

[https://uploads.dublingaa.ie/files/21/note\\_on\\_streaming.docx](https://uploads.dublingaa.ie/files/21/note_on_streaming.docx)

Clubs with 4 teams (2 x 2 teams) - the panel should be split as follows;

'A1', 'A2', 'B1', 'B2'

'A1' and 'A2' should be equally divided from the strongest players of the panel. i.e. the top 50% of the panel. This is to ensure that if they played each other, both teams would be equally matched. The balance of the panel should then be divided into 'B1' and 'B2' as above.

The 2 team pairings for games should be 'A1 + 'B1' and 'A2 + 'B2'

Therefore if a club had 4 (11 a-side) teams with at U/11 named BAC 1 and BAC 2 and they played each other at U/11, both games should be competitive.

For clubs with 5 teams the panels should be divided into A1, A2, B1, B2 and C1. So you would have A1, B1 and C1 in 3 team group and A2 and B2 in 2 team group. Same logic to be applied for clubs with more than 5 teams.

The above practice should also govern the approach to streaming teams at U/9 & U/10 level.

Teams are not streamed at U/8.

## Section 10: Self Grading

The Juvenile committee in conjunction with individual team lead mentors will set the most suitable division for any of our teams where self-grading is requested.

“Development over winning” is one of our adopted mottos, which in effect means, where possible, we will always opt to play in a high division. Our aim for our players is for them to develop while playing at the highest possible level. Parents need to be aware that we do not

measure success in terms of winning matches at juvenile level, rather success for us is in seeing our players develop as a whole person as well as a whole player before they move on to our adult games section. In short, we want to instil in our players the feeling that they are inferior to none and can be as good as the best. We will always strive to put the best coaching and guidance in place to support our Mentors & Players to achieve this.

## Section 11: Feile

It is normal practice that in advance of the Feile U15 that each year group arrange some additional fundraising (providing the club's fundraising/sponsorship procedures are followed) in order to provide some new gear to the players. A meeting with parents of the Feile team should be arranged giving details of the competition, dates etc.

### Policy on Playing of Younger Players

In line with the Club Policy on "playing up" it is important that priority is given to playing U15 players in Feile matches and prevent situations where younger age U14 players are played in preference to U15s. There is no requirement to always have U14 players "playing up" for Feile. In the event that a group/team cannot comfortably field a Feile panel from within its own age group then they may consider having U14 players playing up to make up the panel size, but not at the expense of U15 players.

Please note

Panel sizes to be at discretion of team managers subject to National Feile rules.

For Boys, the number of underage U14 players on teams to be restricted to 3 for A, B and C panels.

For Girls, the number of underage U14 players on teams to be per National Camogie and Ladies Football guidelines

## Section 12: Referees

Naomh Olaf have adopted the GAA, Give Respect - Get Respect campaign towards referees as a club policy.

Mentors should instil in their players respect towards referees at all times and should lead by example by not shouting at or talking back to the referee.

It is recommended that the playing policy is made known to fellow mentors and parents of teams.

For boys' matches up to U11, the Club provides home referees. These are coordinated by the [referee coordinator \(Colm McEnerney 086 1947419\)](#). For older age groups, referees are appointed by the County Board.

Mentors should contact the referee in advance of the game to confirm their availability. It is critical that the referee is informed if a match venue or time is changed or if a match is cancelled. The Club is liable for referee fees if we fail to inform them of any changes. CCC1 and CCC2 referee details are available on <https://www.dublingaa.ie/> under information in the juvenile section.

If you wish to appoint a referee for a challenge match contact the [referee coordinator](#).

In the case of CCC2 matches, the HOME team must contact the referee to ensure his availability. If a referee is not notified by the HOME team of a call off or change of venue/time then the HOME team as listed for the fixture is liable for the full referee's fee. In the event that a referee fails to show, the away team has the option to referee the game. If they do not wish to exercise this option then the home team MUST referee or concede the game. This rule does not apply to Championship games where a neutral referee must be present.

Referee expense claim form; each team to submit quarterly/6 monthly to the treasurer for approval and reimbursement.



Referee fee claim  
Rev0.xlsx

### Girls Gaelic Football

From U11 up all referees are appointed by county board for scheduled league and championship matches. The home teams are notified of designated referees. It is the home team's responsibility to make contact with the referee as early in the week before the scheduled game. If the referee is unable to fulfil the fixture the onus is on the referee to find and inform the home team of the replacement.

### Juvenile Camogie

Every team's scheduled fixtures come with a designated named referee or a named club who are to provide a referee. Up to U13 a club is usually assigned to provide a referee for all fixtures. From U13 up, named referees are appointed for all championship games. For league games it varies between a named referee and a club assigned to provide the referee.

Home teams must make contact with the designated referee early in week before fixture. If there is a problem with named referees contact Dublin County Boards Referee's co-ordinator.

The home team must contact the designated club referees co-ordinator to arrange a referee for the home fixture. There is a full list of each clubs juvenile referee's co-ordinators on the Dublin Camogie Website: [http://www.dublincamogie.ie/Club\\_Directori/Default.36.html](http://www.dublincamogie.ie/Club_Directori/Default.36.html)

See link for code of conduct for young players

[http://www.naomholaf.ie/\\_fileupload/Website%20Policies%20January%202019/Code%20of%20Conduct%20Young%20Player%20J'19.pdf](http://www.naomholaf.ie/_fileupload/Website%20Policies%20January%202019/Code%20of%20Conduct%20Young%20Player%20J'19.pdf)

## Section 13: Issuing of Red Cards

In the event of a red card being issued to a player or mentor, the mentors should email the juvenile chairperson at the earliest opportunity, informing them of the issuing of the card and the circumstances and person involved.

## Section 14: Return of Match Results

### Hurling and Football

There is a texting system in place for recording the results of all games from U11 onwards. Lead Home Mentors receive a text from the County Board at the time of the match which allows them to insert the result from their mobile. These results are then available on [www.dublingaa.ie](http://www.dublingaa.ie). In the event of any difficulties, result should be emailed to [juvresults@dublingaa.ie](mailto:juvresults@dublingaa.ie) before 11am on the Monday after the match.

Results for U8, U9 and U10 do not need to be returned.

In the event that a match is not played, the reason should be emailed to [juvresults@dublingaa.ie](mailto:juvresults@dublingaa.ie). Details of how the texting systems works are available in the extras section [www.dublingaa.ie](http://www.dublingaa.ie) under downloads.

Texting results: [http://uploads.dublingaa.ie/files/23/texting\\_results\\_new\\_number\\_-\\_how\\_to\\_return\\_your\\_result.docx](http://uploads.dublingaa.ie/files/23/texting_results_new_number_-_how_to_return_your_result.docx)

### Ladies Football and Camogie

Ladies football use the real-time SMS text results system run by *e-Sports Manager*. From c.U11 up each team's lead mentor receives an SMS text, the score is entered by the mentors at the end of each match and returned. The Dublin Ladies Football and Camogie websites are updated in real-time, with all scores and leagues automatically adjusted.

For detailed instructions on returning Texts

<http://www.sportsmanager.ie/uploaded/6929/resultstxt.pdf>

Camogie U12 results are to be texted to the U12 camogie coordinator at [U12.11camogiecordinator@gmail.com](mailto:U12.11camogiecordinator@gmail.com)

All league and championship results are to be submitted online – see <http://www.dublincamogie.ie/> and select the match score tab

Please do pass on to the Club PRO [naomholafpro@gmail.com](mailto:naomholafpro@gmail.com) any interesting news items / match results regarding your team.

## Section 15: Friendly Games / Games outside Dublin

For Insurance purposes, matches must be authorised through your Juvenile Secretary who will notify Dublin County Board / Camogie Board / Ladies Dublin County Board. **All boards must be given at least 3 days written notice. Game/trips outside Dublin require 7 days notice.**

*Important: For both Girls Football and Camogie in the event of a cancellation or changed match time, it is the home team's responsibility to notify referee*

## Section 16: Away Trips

See our club policy here:

<http://www.naomholaf.ie/fileupload/Website%20Policies%20January%202019/Away%20Trips%20Policy%20J19.pdf>

## Section 17: Bullying

Naomh Olaf has a zero-tolerance attitude to any form of bullying and we have adopted the GAA Code of Behaviour and Code of Conduct as Club Policy. The club's Child protection Officer / Designated Liaison Officer should be contacted in relation to any concern regarding bullying behaviour. See our Anti-Bullying Statement here

<http://www.naomholaf.ie/fileupload/Website%20Policies%20January%202019/Anti-bullying%20StatementJ19.pdf>

## Section 18: Code of conduct for young players

See link

<http://www.naomholaf.ie/fileupload/Website%20Policies%20January%202019/Code%20of%20Conduct%20Young%20Player%20J'19.pdf>

## Section 19: Guidelines/conditions for filming matches

Any Matches involving anyone U18 (including those playing on adult or minor teams)

Permission must be granted from Dublin County Board.

For any games involving Juveniles (U18) clubs need to request parental/guardian permission.

Any opposing team would need to be asked and agree to it being recorded, and their mentors would need to get parental permission for their players U18 also.

An unedited copy of the video must be made available to the CCC1/ CCC2 / Code of behaviour committee/ opposing team on request.

If playing on public pitches protocol below must also be followed

All conditions must be met in order to film any games involving U18

#### Playing of games of public pitches

There are certain protocols to be observed when filming in Public Parks and as each of the councils have different protocols it is best to check the relevant Local Authority website.

## Section 20: Team Photo's – club has adopted the GAA Code of Behaviour underage:

<https://www.gaa.ie/api/pdfs/image/upload/ukepuvlg3qhyie10jfgy.pdf>

This policy booklet outlines best practice in relation to all interaction with children (includes all under 18-year-olds). In relation to the taking of photographs parents are asked each year upon registration to inform team mentors if they do not want their child included in club photographs.

It is best practice;

Not to publish matching names and photographs of children.

Personal details should never be included.

If a child is being photograph on their own e.g., an award - only include their first name with the photo. Click link below for clubs policy

<http://www.naomholaf.ie/fileupload/Website%20Policies%20January%202019/Photos%20etc%20Policy%20%20J19.pdf>

## Section 21: Taking Photos at matches

Parents may at times wish to take photographs, but if any club personnel are unhappy about any matter relating to such photography, the parent should be requested to refrain from doing do.

## Section 22: Communications, including Social Media

Mentors should make themselves aware of the below social media guidelines and if they are unsure of what method of communication is permitted in a particular circumstance, please contact our child protection officer (CPO)

Mentors should never communicate by text or email with an individual underage player.

All group texts / emails should be sent to parents. However, if a parent wishes the mentor to send the group text or email to a different phone number/email address to their own, they must put this request in writing to the mentor. The mentor must retain this written request.

If an underage player obtains a mentor's phone number or email address and attempts to make direct contact with the mentor, he / she must instruct the child not to do so and inform their parent/guardian of same. The mentor should also seek advice from a member of the Juvenile Committee if this happens.

Mentors should avoid setting up accounts for individual teams on Facebook, Twitter etc. Please contact our PRO [naomholafpro@gmail.com](mailto:naomholafpro@gmail.com) for further advice on the use of social media.

The club has adopted the GAA Social Media Guidelines 2019

<http://www.naomholaf.ie/fileupload/GAA%20Social%20Media%20Guidelines%202019%20edition.pdf>

## Section 23: Fundraising - Sponsorship

Any individual, group or team must notify the juvenile committee before seeking sponsorship or undertaking any fundraising for any cause that uses the club's name or crest as part of a fundraising/sponsorship initiative. The juvenile chairperson will then contact the fundraising committee, where a decision will be made and communicated back to the applicant. This procedure has been put in place to protect individual club members and the good name of Naomh Olaf.

## Section 24: eVetting

**The GAA's E-Vetting System – Naomh Olaf**

**The National Vetting Bureau (NVB) (Children & Vulnerable Persons) Acts 2012 – 2012-2016 commenced on 29<sup>th</sup> April, 2016**

From 29th April 2016 a statutory obligation was placed upon the GAA to ensure that all persons who on our behalf undertook 'relevant work' with children has been vetted prior to taking up that role in Ireland.

The Act also established the **National Vetting Bureau (NVB)** to oversee the E-Vetting services previously administered by the Garda Central Vetting Unit.

See **National Vetting Bureau FAQs** for more info.

### **Who needs to be vetted?**

In the GAA any person who carries out a role of responsibility such as coaching, managing or training underage teams or indeed adult teams that contain any player under 18 years of age must be vetted. It also applies to organising underage activities and referring underage games.

**As of 1st January 2017**, new regulations require all persons from age 16 and up to be vetted if they are not alone coaching but also refereeing, young whistlers, being a selector, umpiring, being linesman, first-aider, water-person, etc. In essence, any person having any role, support role or temporary role in relation to underage people (under 18) or teams containing underage people must be Garda/NVB Vetted in advance.

If a coach of a team with underage players requires the assistance of say a parent or other adult or person over 16, then that person must be already GAA Garda Vetted. All persons aged 16 and 17 will also require parental consent.

### **What if the applicant is under 18 yrs of age?**

GAA vetting services are available to any person over 16 yrs. of age fulfilling a role of responsibility with children or vulnerable adults. A parental consent form (NVB Parent/Guardian Consent Form) must be completed, this is available through the link below, for applicants between 16 and 18 yrs. of age.

### **Is it an offence if you are not vetted?**

It is now a criminal offence, for a person acting on behalf of the GAA, or for the GAA as an Association to permit any person to commence working with children on behalf of the Association without that person first obtaining a vetting disclosure from the National Vetting Bureau in respect of the role for which they have been recruited. It is also a breach of GAA rule if you are working with children or vulnerable adults on behalf of the Association and have not been vetted.

### **E-Vetting**

When the Vetting Act came into being on 29 April 2016 the GAA became one of the first organisations to replace 'paper vetting' with a new online or E –Vetting system.

E-Vetting replaces all previous paper vetting systems which also brings us in line with similar e-vetting services as coordinated by Ulster GAA for Access NI.

### **Does Garda Vetting need to be renewed?**

Garda Vetting does not have an expiry date but good practice would recommend that it be reviewed every 3 years.

**Vetting for a member of the GAA involves completing 3 separate Forms in 3 easy to follow steps summarised as follows:**



## Step 1

GAA E-Vetting ID Form - <http://www.gaa.ie/the-gaa/child-welfare-and-protection/vetting>  
[Complete the ID Form and forward to the Club's Child Protection Officer \(CPO\) together with proof of identity](#) (copy of Passport/Birth Certificate or Student Photographic identity card). You are also required to provide a utility bill showing current address. The above documentation may be scanned to the Children's Officer.

The **Children's Officer** once satisfied with proof of identity verifies the ID form by completing 'Section 2. A copy of the completed form and identification document are retained until the vetting process completed.

## Step 2

**E-Vetting Application form.** [Click for GAA on-line E-Vetting application form](#)

Following completion of the initial process you will then be directed to [www.gaa.ie](http://www.gaa.ie) where the GAA on-line E-Vetting Application Form is available to download.

Once you complete the GAA on-line E-Vetting Application Form the information provided is forwarded to the National Vetting Bureau (NVB) by the GAA and you will receive an on-line NVB Vetting Form to complete.

The details entered will be emailed back to you, for your own records. The Club Secretary will also receive an email informing him/her that you have applied as a member of the club, to be issued with the NVB Vetting Application Form.

## Step 3

### **NVB Vetting Application form**

The NVB will issue you with the NVB Vetting Application form. This will be issued to the email address you provided in **Step 2**.

Completing this form is a confidential matter between you and the NVB. All sections of the form including current and previous addresses, email address and contact telephone numbers, information on convictions and prosecutions (if any), plus other information will be required when completing the form.

Once all sections of the form have been answered this then completes your application process for E Vetting in the GAA and within a short period of time you shall be contacted by the GAA to informing you as to the outcome of the vetting application.

**You and your Club Secretary (only) will be notified when the vetting process has been completed. Therefore, please advise the Child Protection Officer (CPO) A.S.A.P. at [ChildrensOfficer.naomholaf.dublin@gaa.ie](mailto:ChildrensOfficer.naomholaf.dublin@gaa.ie) after you receive Vetting Confirmation from the NVB so we can update our records.**

Naomh Olaf Executive - \*Date of approval

## Section 25: GAA, Camogie Association and LGFA - Rules & Regulations

### Hurling & Football

#### CCC1 regulations

[http://uploads.dublingaa.ie/files/21/ccc1\\_regulations\\_for\\_2020.pdf](http://uploads.dublingaa.ie/files/21/ccc1_regulations_for_2020.pdf)

#### CCC2 regulations

[http://uploads.dublingaa.ie/files/21/ccc2\\_football\\_and\\_hurling\\_league\\_regulations\\_2020\(1501\\_2020\).pdf](http://uploads.dublingaa.ie/files/21/ccc2_football_and_hurling_league_regulations_2020(1501_2020).pdf)

All other rules & regulations are available here:

<https://www.dublingaa.ie/juvenile/regulations>

### Camogie Association

<https://camogie.ie/administration/official-rules/>

### Ladies Gaelic Football

[https://dublinladiesgaelic.ie/content\\_page/10008056/](https://dublinladiesgaelic.ie/content_page/10008056/)

## Section 25: In the Event of an injury the process outlined below should be followed

### GAA INJURY SCHEME

The GAA Injury Benefit is available to all players who play on a team registered with the GAA Injury Benefit Fund who incur accidental bodily injury in the **course of an official competitive fixture match, an official supervised training session, or an official sanctioned challenge.**

**Membership/registration** year runs from 1 Jan. to 31 December each year.

### Procedure for submitting Injury Claim Form

All claims are required to be reported to DWF within 60 days of the Injury. Claims are now submitted online by the Clubs Injury administration (Mary Shivanan 086 881804 ) who should be contacted as soon as possible following the injury.

- Holders of private medical insurance must claim from their provider.
- Unrecoverable medical expenses are covered up to a maximum of €4,500.
- Payment will be made to the Club account which will then be forwarded to Claimant
- There is an excess of €100 per claim.
- Unrecoverable dental expenses up to a maximum of €4500.

### **HURLING INJURIES**

The Injury Scheme will provide cover in respect of hurling claims provided the Claimant is wearing a Helmet which conforms to the NSAI Standard IS:355 I.e. Mycro, Marc or Azzuri.

If the Injury is sustained in an Official Match a copy of the **Referee's report** is required. If the injury is sustained at an Official Training Session or a Challenge Match (provided the Challenge Match has been notified to the Dublin County Board) a letter confirming same signed by Club Secretary must accompany Claim.

### **LADIES INJURY FUND**

Report any suspected Injury

- Claim form can be downloaded from our Club Website or
- <http://ladiesgaelic.ie/club/injury-fund/>
  - Preliminary forms must be submitted as soon as possible and given to the Club Claims Administrator, if private treatment is required seek permission before proceeding –see below
  - The claim must be registered with the Co-ordinator in Head Office Rosemarie Coyle within 60 days of the incident otherwise it will not be processed
  - The form must be signed by the injured player and counter signed by the Club Secretary as a declaration of authenticity (the signature of the Club Secretary will be dealt with by the Club Claims Administrator
  - When final claim is being submitted the claims documentation must be accompanied with all supporting documentation (all documents must be originals – photo copies will not be accepted) – see [dublinladiesgaelic.ie](http://dublinladiesgaelic.ie) for full details of information required
  - If Private Treatment (treatment that is paid outside of the public health treatment system) is required permission must be requested and must be supported by documentation from a Medical Practitioner giving the reason why private treatment is necessary.

- If a submitted claim is not fully documented, the necessary documents may be requested by the Co-ordinator, or declared void

All payments are made directly to the applicant

### **CAMOGIE – PLAYER ACCIDENT SCHEME**

- Report any suspected Injury
- Claim form to be downloaded from club website or <http://www.camogie.ie/insurance.asp>
- Summary of cover should be referred to ensure injury within scope of cover
- Claim forms should be submitted to the Club Claims Administrator who will submit to Willis who are the scheme administrators
- Notification (minimum of the 1<sup>st</sup> 2 pages of claim form) must be submitted to Willis Towers Watson within 30 days of the injury
- Section E to be completed by Doctor/Dentist/Physiotherapist. If no stamp available business card to be submitted or letter on headed paper stating, no stamp or business card available
- Cost of completion of Medical Section must be borne by Claimant
- Referee's report is required if injury occurred during official match, if not on referee's report a copy of the report along with a letter from the County Secretary confirming date and circumstances of injury is required. A Club letter is required if injury during official training/challenge match
- Sections to be completed
- Medical claim – Sections A, B, F and G
- Loss of Earning (self-employed Sections A, B, C, E, F and G
- Loss of Wages (employed) Sections A, B, D, E, F and G

Payments will be made to either Club or Claimant as appropriate.

#### **It is important that:**

1. Claim forms should be given directly to Club Claims Administrator by the player and not to Team manager or mentor.
2. Please always check the cover and any excess applicable

All teams should keep a copy of the appropriate Claim form and Brochures in the Medical kit bag. If a player needs to go for medical attention these should be given to him. The player can then get the doctor/dentist to fill out the Medical part of the form after he has been treated.

The mentor should ensure that the referee makes a note of any injury in his match report.

## Section 26: Complaints Procedure

Please see:

<http://www.naomholaf.ie/fileupload/Website%20Policies%20January%202019/Complaints%20Procedure%20J19%20.pdf>